

Rotational Direct Care

Schedule: Full-time:36 hours a week-you work 3 days a week and days rotate weekly

7am-7pm, 7pm-7am, prn (as needed)

Starting pay: \$17/hr

Minimum requirements:

- At least 18 years old
- High school diploma or equivalent
- Valid driver's license preferred
- 1 year of experience working with individuals with intellectual disabilities and/or autism preferred.
- Be in good health and free of mental and/or physical limitations which would interfere in dealing appropriately with the client's handicapping conditions and behavior disorders.
- Upon hire, submit to background checks, drug screen, tb test and work physical. (We are unable to hire anyone with felony convictions, abuse/neglect or assault convictions.) We are a drug-free workplace.
- Handle With Care Training upon hire and prior to first day of contact with students and maintain certification annually.
- CPR/First Aid training upon hire and prior to first day of contact with students and maintain certification.
- Upon hire, PREA and TennCare Fraud Training.

Job description

Direct Care Assistants work at the Center for Autism in both the educational and residential environment providing aid, care, guidance and development of clients with autism. The Direct Care position is scheduled to work on a rotational 12-hour, three (3) day per week shift. This position works 7am-7pm or 7pm – 7am.

Essential Functions

- Be present at scheduled time and ready to be engaged with students during entire shift.
- During awake residential hours assist clients with daily activities, living activities and general functions as well as behavior modification programs including documentation as directed by the appropriate supervisor.
- Perform walk-throughs on a 15–20-minute basis during sleeping hours to ensure students are in rooms and have no immediate needs.
- Complete a nightly cleaning routine and perform a final walk-thru of residential halls prior to end of shift to ensure items are left in good order and any maintenance or equipment/supply needs are reported accordingly.
- Demonstrate positive interactions with clients for role-modeling and instruction.
- Utilize accepted methods of behavior management techniques during the residential program.
- Instruct clients through modeling and hands-on training in eating habits, personal hygiene and care and social appropriateness.
- Maintain a clean, healthy classroom and home environment for all clients by

- performing routine cleaning.
- Complete 24 hours of in-service trainings annually
- Perform other essential and marginal job functions as assigned.
- This position may require use of KDS vehicles in transporting students and occasionally personal vehicles on KDS business (non-transporting) and therefore a valid class D driver's license is preferred.

Required Knowledge, Skills and Abilities:

Knowledge of:

- Disabilities and the organization's mission
- Occupational hazards and precautionary measures.

Ability to:

- Think and act quickly in the event of an emergency.
- Accept responsibility and use good judgment.
- Deal tactfully with co-workers, clients and the general public.
- Maintain a clean and professional work environment.
- Communicate verbally and in writing, with all individuals associated with KDS.
- Instruct and direct others in medical emergencies, medication administration, and routine or specialized healthcare situation.
- Kneel, bend and clean on knees; perform a therapeutic hold that requires kneeling/sitting on knees for up to 15 minutes; holding an individual for 15 minutes; move furniture and lift items that weigh at least 40 lbs.; stock shelves which includes being able to lift items over your head and stack them onto shelves; mopping, sweeping, and moving chairs, tables and appliances.
- Be present at scheduled times and dressed according to policy guidelines.
- Ability to act as a surrogate parent to client while supporting and respecting the client and his/her family

The King's Daughters' School is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.